

Sec. 47-3. Historic preservation board.

(a) **Created.** There is hereby created an historic preservation board, which shall have the principal responsibility for matters of historic preservation as set forth in this section.

(b) **Membership and term of membership.** The board shall consist of not more than seven (7) members, appointed by the city council. The board may recruit and recommend nominees to city council for appointment. Members appointed by the city council to serve on the seven-member board shall serve for a term of four (4) years. Council may, upon recommendation of the board, appoint up to two (2) alternate members, which member(s) shall be called upon to serve and vote in the absence of a regular member(s). Alternate members shall serve in such capacity for a term of four (4) years. Vacancies on the board shall be filled for the unexpired term by city council appointment. The board may recommend any alternate member for appointment by council to a vacant position. In addition, one (1) member of the city council and one (1) member of the planning commission shall be designated by the council to serve as ex officio nonvoting members of the board.

(c) **Powers and duties.** The board shall:

(1) Adopt criteria for review of historic resources and for review of proposals to alter, demolish, or move designated resources, that are in addition to and consistent with the criteria set forth in this chapter.

(2) Review resources nominated for designation as either an historic landmark or historic district and recommend that the city council designate by ordinance those resources qualifying for such designation.

(3) Review and determine the appropriateness of any application for alterations to a designated historic landmark or any structure in an historic district.

(4) Review and determine the appropriateness of any application for moving or demolishing an historic landmark.

(5) Provide referrals, resources, and assistance to owners of historic properties on physical and financial aspects of preservation, renovation, rehabilitation, and reuse, including nomination to the Colorado and/or National Register of Historic Places.

(6) Develop and assist in public education programs including, but not limited to, walking tours, brochures, a marker program for historic properties, lectures, and conferences.

(7) Conduct surveys of historic areas for the purpose of defining those of historic significance, and prioritizing the importance of identified historic areas.

(8) Advise the city council on matters related to preserving the historic character of the city.

(9) Actively pursue financial assistance for preservation-related programs.

(10) For the purpose of variance requests pursuant to section 26-24-4 of the Code of Ordinances, review and make findings as to whether conformance with the provisions of Chapter 26 would have significant adverse impacts upon the historical character of an individual landmark or a contributing building of a historic district. Such findings shall be forwarded to the board of adjustment.

(d) From among its members, the board shall select a chairman and vice-chairman.

(e) The board shall conduct at least one (1) regular meeting each month. All board meetings shall be open to the public, and shall comply with the requirements of Section 24-6-402, C.R.S.

(f) The board is authorized to adopt bylaws and other administrative guidelines to govern the conduct of its meetings.

(Ord. No. 1999-37, § 1, 9-21-99; Ord. No. 2002-4, § 1, 4-2-02; Ord. No. 2008-09, § 2, 3-4-08; Ord. No. 2011-04, § 4, 2-1-11)

-15, § 4, 5-2-06)