



Coal Creek Memorial Cemetery
1751 Highway 42 (Empire Road)

RULES AND REGULATIONS

Business Office: 1290 South Public Road, Lafayette, Colorado 80026 * (303) 665-5588

INTRODUCTION

The Coal Creek Memorial Cemetery is owned and operated by the City of Lafayette. It is located at 1752 Highway 42, within the city limits of Louisville. The City acquired the Cemetery in 2001. It includes a burial park for earth interments, community mausoleums for crypt interments and columbarium buildings for the interment of cremated remains. The City has adopted a memorial park design for the Cemetery and prohibits the use of upright grave markers. The Cemetery is maintained by the Department of Parks, Open Space and Golf. Sales and burial arrangements are made in the Office of the City Clerk, 1290 South Public Road, Lafayette Colorado. (303) 665-5588

Section 80-38 of the Lafayette Municipal Code authorizes the City Council to adopt Rules and Regulations for the care, control, charges, maintenance, use, management and operation of the cemetery as it may deem appropriate. Violation of any rule or regulation so adopted is subject to the penalties provided in Section 80-39 of the Code.

COAL CREEK MEMORIAL CEMETERY – MEMORIAL FUND

A Memorial Fund is available for those who wish to make a donation in memory of their loved one. The fund is used to provide overall landscape improvements that would not otherwise be possible.

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DEFINITIONS

Burial: the placement of human remains in a burial space, that is, full-body interment in a grave, full-body entombment in a crypt or inurnment of an urn of cremated remains in a niche, crypt or in-ground grave.

Burial Order: a form signed by the responsible party in arranging for a burial and authorizing the City of Lafayette to use a specific burial space for a designated deceased person.

Burial space or plot: a single space within the Cemetery designated for the interment of human remains.

Burial site: an in-ground plot, niche in the columbarium building, or crypt in the community mausoleum.

Burial Right: an easement sold by the cemetery authorizing the permanent use of a specific burial space (grave, crypt or niche) for placement of human remains. The cemetery sells only the right to use the designated space for burial purposes. Ownership of the physical property remains with the City of Lafayette.

Burial Vault: a container designed to enclose a casket or urn for burial purposes.

Business office: the Office of the City Clerk where all transactions pertaining to the Cemetery are conducted.

Cemetery: the grounds, buildings, roadways and parking lot of the Coal Creek Memorial Cemetery

Certificate of Burial Right: the document by which the Cemetery conveys a right of interment, entombment or inurnment. It serves as a receipt for full payment and describes the location of rights for burial. This certificate implies no right of ownership to the physical property.

Cremains: the cremated remains of a human body.

Columbarium: above ground structure consisting of multiple niches for inurnment of cremated remains.

Crypt: A dry, vented, above-ground full-body space in the community mausoleum used for the entombment of human remains. A single crypt accommodates one burial. **(no longer sold)**

Companion Crypt: a pair of side-by-side crypt spaces located in the community mausoleum. The companion crypts are separated by a wall and covered with a double-sized marble front.

Director: the Director of Parks, Open Space and Golf or his designee, who is responsible for maintenance and burials at the Coal Creek Memorial Cemetery.

Disinterment: the removal of the buried remains of a deceased person.

Flush or Flat Marker: a grave marker that is level with the surrounding ground. This type of marker is required in the Coal Creek Memorial Cemetery.

Foundation: the base or foundation upon which a memorial marker is installed.

Interment: burial in a casket or niche in the ground, inurnment in a niche or entombment in a crypt.

Inurnment: Placement of cremated remains in a grave, crypt or niche, after being placed in an urn.

Space or Space / Building Number: the numeric designation used to identify the location of a burial space within the Cemetery.

Mausoleum: an above-ground structure designed to receive entombments. The Coal Creek Memorial Cemetery mausoleums are community mausoleums, for any who would desire to be buried there.

Memorial marker: a flat stone marker, installed flush with the ground, on which the name of the deceased is inscribed.

Memorial Park: A cemetery that has adopted a park-like style and abolished the use of upright grave memorials.

Natural Burial: an alternative to existing funeral practices where the body is not embalmed, but rather placed in a shroud or a biodegradable coffin.

Niche: a shelf-like space in a columbarium structure used for the inurnment of cremated remains.

Open / Close fee: the fee paid to the City for opening and closing of a burial space for before and after interment.

Owner: the person who is listed in the records of the City Clerk as owning a Burial Right in the Coal Creek Memorial Cemetery either by purchase, transfer, or inheritance.

Perpetual Care: general landscaping and maintenance activities within the Cemetery, including mowing grass, pruning trees or shrubs, watering, repairing structures and roadways.

Plot or space: a specific area in the Cemetery designated for the in-ground interment of a single individual. Also known as a grave.

Relative: a person connected with another or others by blood, marriage or adoption.

Resident: a person whose legal residence is within the city limits of Lafayette, Colorado, or someone who has maintained a legal residence within the city limits and has relocated to a retirement / nursing facility.

Scattering: to remove cremated remains from an urn or other container and allow them to fall to the ground or into water.

Urn: a container for cremated remains.

Vault: the receptacle that a casket or urn is placed into before an in-ground burial. It must be made from steel, fiberglass, concrete, plastic or other material as approved by the Director. The Director reserves the right to refuse any receptacle that is damaged or in any other way inadequate.

APPLICATION OF RULES AND REGULATIONS

SCOPE

Any person entering the grounds of the cemetery, or conducting business with the City regarding cemetery matters shall be subject to these Rules and Regulations. For the purpose of these Rules and Regulations, person shall mean as defined in Section 1-2 of the Code of Ordinances.

INDEMNIFICATION

Any person doing business with the City regarding cemetery matters, subject to a contract agrees to indemnify and hold harmless the City, and its officers and employees, from and against all liability, claims, demands, and expenses, including court costs and reasonable attorney fees, on account of any injury, loss, or damage, which arise out of or are in any manner connected with the work to be performed, if such injury, loss or damage is caused by, or is claimed to be caused by, the negligent act or omission, error, professional error, mistake, accident, or other fault of such person, any subcontractor of such person, or any officers, employee, or agent of such person. The obligations of this provision shall not apply to damages which the City shall become liable by final judgment to pay to a third party as a result of the negligent act or omission, error, professional error, mistake, accident, or other fault of the City.

AMENDMENTS

The City reserves the right, with or without notice to amend and/or repeal in whole, or in part, these Rules and Regulations as it deems necessary.

ADMINISTRATION AND ENFORCEMENT

GENERAL

The Coal Creek Memorial Cemetery is owned and managed by the City of Lafayette. Care and maintenance of the Cemetery is under the direction of the Director of Parks, Open Space and Golf or designee, who shall employ other persons as necessary. It is the duty of the Director or persons appointed by the Director to ensure that the Rules and Regulations governing the care and maintenance of the Cemetery are followed. The Director shall have complete supervision of all activities within the Cemetery.

BUSINESS OFFICE

The City Clerk or designee conducts activities involving conveyance of burial rights, arrangements for opening and closing of burial sites, disinterment orders and all other permits pertaining to the Cemetery. Requests related to the aforementioned activities must be made during normal business hours and preferably by appointment. (Monday – Friday, 8 a.m. to 5 p.m.). The Business Office is located at 1290 South Public Road, Lafayette, Colorado.

FEES

Requests for any action required or permitted by these Rules and Regulations must be submitted to the City Clerk with the appropriate fee. A copy of the City's current fee schedule is available from the City Clerk. Cemetery charges must be paid in full prior to the services being rendered. Payment is accepted in the form of cash, check, money order or credit card.

PURCHASE OF BURIAL RIGHT

RIGHT TO BURIAL

An easement sold by the Cemetery, authorizing the permanent use of a specific burial space (grave, crypt or niche) for placement of human remains. The cemetery sells only the right to use the designated space for burial purposes. Ownership of the physical property remains with the City of Lafayette.

SALES MADE BY CITY CLERK

Purchase of a Certificate of Burial Right may be made during business hours in the Office of the City Clerk. (Monday – Friday, 8:00 a.m. – 5:00 p.m.) The purchaser may choose a preferred location within the Cemetery. The Clerk keeps a record of sales, together with a plat showing the location of the purchase and the owner's name.

CERTIFICATES SOLD SEPARATELY

In-ground spaces and crypts are sold separately. There are no "lots" in the in-ground burial areas. Niches contain space for four interments behind a single marble slab and are sold individually.

JOINT OWNERSHIP

Joint ownership of burial rights is permitted. Each joint tenant shall have a vested right of interment in order of need.

PAYMENT IN FULL REQUIRED

Payment in full is required when the Certificate of Burial Right is issued. Installment payments are not allowed. Payment is accepted in the form of cash, check, money order or credit card.

TRANSFER OF BURIAL RIGHT

RESALE PROHIBITED

The City prohibits the resale of Burial Rights on the open market; however an owner may sell a Certificate of Burial Right back to the City at the original purchase price, less the perpetual care fee.

TRANSFER BY OWNER

The owner of a Certificate of Burial Right may transfer their right to another person by means of a Transfer Agreement issued by the Office of the City Clerk.

SWORN AFFIDAVIT REQUIRED

Both parties to a transfer must sign a sworn affidavit stating that no monetary consideration was requested or offered during the transaction.

REQUESTER OF TRANSFER NOT THE OWNER

The surviving spouse, child or a surviving parent of the owner may request the transfer of a Certificate of Burial Right into their name after presenting documents to the City Clerk sufficient to establish a relationship to the owner.

DESCENT OF RIGHT OF BURIAL

Except for one burial right reserved for a surviving spouse, burial rights of deceased owners will transfer first to the surviving children of the deceased owner in order of request and then to the surviving parents in order of request. In the event there are no living children or living parents, the ownership of the burial right will revert to the City. If concurrent requests are received, the burial right shall be transferred to the requester who is the oldest.

CHANGE OF ADDRESS OF OWNER

It is the duty of the owner of a certificate of Right of Burial to notify the City of any change in residence. Notice sent to an owner at the last address on file in the Office of the City Clerk shall be considered sufficient prior legal notification.

INTERMENTS AND DISINTERMENTS

SUBJECT TO LAW

In addition to being subject to these Rules and Regulations, all interments and disinterments are subject to the orders and laws of the City, County and State.

COST OF INTERMENTS AND DISINTERMENTS

The cost for interment and disinterment are set by City Council. Payment must be made in full before services are rendered. A list of fees may be obtained from the Office of the City Clerk. Payment is accepted in the form of cash, check, money order or credit card.

SUNDAYS AND HOLIDAYS

NO interments, interment services or disinterments are allowed on Sundays or on any of the following holidays or on days that these holidays are legally observed:

New Year's Day	Labor Day	Martin Luther King Day
President's Day	Thanksgiving Day	Memorial Day
Christmas Day	Independence Day	Veteran's Day

SATURDAY BURIAL

Burials are permitted on Saturdays, before 12:00 noon, however a surcharge will be applied for Saturday burials.

BURIAL ARRANGEMENTS - NOTICE REQUIRED

Burial arrangements must be made with the City Clerk, preferably by appointment. Contact the Office of the City Clerk during normal business hours (Monday – Friday, 8:00 a.m. – 5:00 p.m.), at least 48 hours prior to the interment.

Burials are scheduled between 9:00 a.m. and 2:00 p.m. Arrangements that are requested after 2:00 p.m. on Friday cannot be accommodated until Tuesday morning.

The City Clerk must approve any exceptions and a surcharge will be assessed to all interments in which less than 48 hours notice was given.

The City reserves the right to require at least ten days notice prior to any disinterment.

NUMEROUS BURIALS

In the event of a disaster, which results in numerous burials, the Cemetery crew will work whatever hours are deemed necessary by the Director. The Director has the authority to void any and all of these Rules and Regulations as necessary in order to handle numerous burials as orderly and as quickly as possible.

EQUIPMENT

The City does not provide equipment such as artificial grass, lowering or lifting devices, tents or chairs. See Administrative Policy AP-703

CASKET OR URN NOT TO BE DISTURBED

Once a casket or urn containing human remains is in the confines of a Cemetery, no funeral director, embalmer, assistant to the funeral director, employee, or agent, and no Cemetery official or employee, or any other person shall be permitted to open it or to touch a body without the consent of the legal representatives of the deceased, or without a court order.

VAULTS REQUIRED

In-ground burial requires that a casket and an urn be placed inside a vault of steel, fiberglass, concrete, or plastic or other material as approved by the Director. The Director reserves the right to refuse any receptacle that is damaged or in any other way inadequate.

INURNMENT CONTAINERS

Inurnment must be in approved containers of proper size for columbarium niches. Cremated remains must be in a non-biodegradable, unbreakable container made of concrete, plastic or metal. In-ground burial of cremains requires a sealed metal or rigid plastic urn or an urn inside a vault.

SIZE OF INURNMENT CONTAINERS

The columbarium niche is designed to contain four urns no larger than 8"x 8" and up to 19" tall. If an individual or a couple purchases an entire niche, the urns may be larger.

OBJECTS INSIDE NICHES

Objects such as family memorabilia or photos are allowed only in the 4-plex niches when under individual ownership. The City will not be responsible for theft or damage to such objects and discourages their placement within the niches.

SCATTERING CREMATED REMAINS

Scattering of cremated remains is prohibited in the Cemetery.

NATURAL BURIAL

The City permits "Natural Burials", an alternative to existing funeral practices where the deceased is not embalmed, but rather placed in a shroud or a biodegradable coffin. The City requires a vault to be inverted over the top of a Natural Burial to prevent the collapse of the gravesite over time.

NUMBER OF INTERMENTS

The maximum number of in-ground interments for each burial plot shall be as follows:

- Remains of one adult and one cremains
- Remains of one adult and remains of one infant
- Two cremains

A single crypt accommodates one burial in the community mausoleum. The companion crypts are designated for side-by-side interment. They are separated by a wall and covered with a double-sized marble front.

Niches may contain up to four urns.

DEPTH OF GRAVE OPENING

All graves for in-ground interment of remains are dug to a minimum depth of five feet ten inches. All graves for in-ground interment of cremains should be dug to a minimum depth of three feet.

CRYPT DIMENSIONS-NO LONGER SOLD

Crypts are 33"W x 27"H x 82"L and will accommodate a regular standard-sized casket. Owners of these spaces must adhere to these strict dimensions. The Companion crypts have a wall between them. The marble face covers two crypt openings.

DELAYS IN INTERMENT DUE TO PROTEST

The City shall in no way be held liable for any delay in the interment of a body where a protest to the interment has been made or where the Rules and Regulations have not been complied with.

REMOVAL OF REMAINS PROHIBITED

Removal of remains, by the heirs, or removal contrary to the express or implied wish of the original owner, is prohibited.

CARE IN DISINTERMENT

The City will exercise the utmost care during disinterment, but it shall assume no liability for damages to any casket, urn, or marker incurred in making a removal.

DISINTERMENTS

Disinterment of a body is not allowed without a court order of a court of competent jurisdiction, or a signed affidavit from the surviving spouse or next of kin, on a form satisfactory to the City, stating that:

- The disinterment is being requested for a valid reason;
- The application is being made by a proper person;
- There is no opposition to the disinterment by the surviving spouse, next of kin, or by the expressed wishes of the decedent; and
- That the applicant agrees to indemnify the City and hold harmless from any liability that might result from the disinterment and release it from any claims the applicant may have, then or in the future, by reason of the disinterment.

The Director shall have the right to require a court order for disinterment at any time prior to the disinterment when circumstances exist or arise which indicate that there is a question as to the reason for the disinterment or as to whether there is opposition to the disinterment.

RESTORATION OF SPACE FOLLOWING DISINTERMENT

The family of the disinterred will be responsible for the cost of replacing the marble front on the crypt or niche. If the niche is shared by others, the new marble face must be re-engraved at the expense of the family. Disinterments from in-ground burial sites will require back-filling and sodding, the cost of which will be charged to the family.

SETTLING AND SODDING OF IN-GROUND BURIAL SITES

After a grave is closed, there is a settling period during which time additional soil is added to bring the burial plot back to level with the ground around it. When settling is complete, Cemetery staff will lay sod as the season permits.

PERPETUAL CARE

The City will provide perpetual care for all burial sites in the Cemetery, including mowing grass, watering, repairing structures and roadways, and other general maintenance and landscaping tasks. A one-time surcharge for perpetual care, to be determined by the City, will be included in the cost of the Burial Right and collected at the time of purchase. The City is not responsible for the repair or replacement of memorial markers.

DECORATION OF BURIAL SITES

DECORATION ON IN-GROUND BURIAL SITES

Allowed Decorations

- Cut fresh flowers are allowed, provided they are placed in approved receptacles installed flush with the lawn surface.
- Live floral arrangements may be displayed during funeral services and will be removed at the discretion of Cemetery Staff
- Flags and emblems are allowed on Memorial and Veterans Days. These items will be removed without notice five days after the holiday.

Prohibited Decorations

- Plantings of any kind, including potted plants
- Artificial flowers, baskets, flower pots or wreaths
- Artificial turf, grave blankets or coverings
- Gravel or decorative stones on grave
- Poured concrete caps
- Framed photos
- Lights, including candles, vigil lights, solar lights, or battery operated lights
- Enclosures of any kind including fences, stones, railings and curbs
- Glass containers, cans or vases
- Toys or stuffed animals
- Balloons, pinwheels or other inflatables
- Shepherds' hooks, medallions on a stake or crosses
- Plastic or Styrofoam ornamentation
- Chairs, benches, or stools
- Any item other than those listed under "Allowed Decorations"

Funeral Exemption

Certain prohibited decorations are allowed for up to five days following a funeral. They will be removed without notification after the five-day exemption period.

- Artificial flowers, baskets, flower pots or wreaths
- Framed photos
- Toys or stuffed animals
- Balloons, pinwheels or other inflatables
- Shepherds' hooks, medallions on a stake or crosses
- Plastic or Styrofoam ornamentation

DECORATION ON NICHE AND CRYPT FRONTS

Decorations are strictly prohibited on niche fronts. This includes the use of adhesives, tape, suction cup hooks, and stickers. Fresh flowers may be placed at the foot of the Niche wall but they will be removed at the discretion of Cemetery staff.

Crypt and niche fronts may be decorated with flush mounted ceramic photos, emblems and religious icons. These items must be installed by a professional, in accordance with standards set by the Director.

Crypt fronts may have permanently wall mounted vases attached by a professional memorial company. The U.S. Metalcraft Inc. company provides a wall mounted vase specifically for crypt fronts. The Large Patriot style is available in several approved colors, antique silver, silver gray, ebony, dark gray and metalcraft gray. Vases will not be allowed above the 2nd level of crypts. No artificial flowers will be allowed in the vases.

REMOVAL OF NON-CONFORMING ITEMS

The City reserves the right to remove non-conforming items without notice. If damage has been done to crypt or mausoleum fronts, the cost of repair may be assessed to the owner or their surviving heirs.

CONDUCT WITHIN THE CEMETERY

CEMETERY HOURS

The Coal Creek Memorial Cemetery is open for visitation from 7:00 a.m. to sunset, seven days a week. Anyone on the grounds before or after visiting hours will be considered to be trespassing.

VISITORS

Visitors are welcome on the Cemetery grounds during regular hours. Those entering Cemetery property are reminded that the Coal Creek Memorial Cemetery is a place for quiet reflection and remembrance. The Cemetery is not a public park and visitors should conduct themselves in a manner that is respectful to those who have entrusted their loved ones to the City's care.

CHILDREN

Children under 18 years of age are not permitted on the Cemetery grounds unless accompanied by a responsible adult.

IMPROPRIETIES

Cemetery grounds are dedicated to the burial of the deceased and visitors are expected to demonstrate proper respect. Visitors may not sit or lounge on the graves, grounds, in buildings or parking lots. Loud talking is not permitted on the grounds. The Cemetery Director has the power to prevent improper gatherings.

DOGS OR OTHER ANIMALS

Dogs (except for service dogs) or other animals are not allowed on the Cemetery grounds or in any of the Cemetery buildings. The owner or keeper will be liable for any damage done to Cemetery grounds or property. The City is not liable for damage done by dogs or other animals and does not assume responsibility for keeping them out of the Cemetery grounds.

ALCOHOL PROHIBITED

Consumption of alcoholic beverages is not permitted on Cemetery grounds.

VEHICLES

Unless related to Cemetery maintenance or interment services, vehicles (including bicycles) are prohibited within the Cemetery. Authorized persons must use only the roads, drives or walkways as thoroughfares, and no person may walk on the grass except in the process of visiting a grave, attending a funeral, or to perform a maintenance service.

Automobiles may not be driven through the Cemetery at a speed greater than five (5) miles per hour, and must always be kept on the right-hand side of the Cemetery roadways. Heavy hauling trucks or commercial vehicles are not permitted on the Cemetery grounds, except if they are on business or in connection with Cemetery work and then only by permission of the Director.

PARKING LOT

Vehicles are allowed in the Cemetery parking lot and on Cemetery grounds only when their use is associated with visiting a grave, attending a funeral or performing a maintenance service. Vehicles left in the parking lot should be kept locked when unattended.

The parking lot is not to be used as a hang out or for lunch breaks or for any other activity that is not Cemetery related.

FIREARMS

No person shall discharge firearms or have possession of firearms on Cemetery grounds except for ceremonies at military and law enforcement funerals, or commemorations on Memorial Day and Veterans Day. Fireworks or other missiles are also prohibited.

FILMING OR PHOTOGRAPHY

Filming and photography for use in a movie, book, newspaper, magazine, television news, paranormal research, Internet or other electronic media are not permitted on Cemetery grounds.

GRAVESTONE RUBBINGS

Gravestone rubbings are not permitted.

VANDALISM

All persons are prohibited from gathering flowers, either wild or cultivated, obstructing drive or path or in any way injuring, defacing, or destroying any stone structure, grave, flower, tree, shrub, vine or anything else in the Cemetery. Vandals will be punished according to Section 80-39 of the Lafayette Municipal Code.

NOTICES AND ADVERTISEMENTS

Signs, notices and advertisements of any kind are not permitted on Cemetery grounds.

PEDDLING OR SOLICITING

Peddling of flowers or plants, or the soliciting of any commodity or service are prohibited.

RIGHTS AND RESPONSIBILITIES OF THE CITY

CONTROL OF WORK

All grading, landscape work and improvements of any kind; including the planting, trimming or removal of trees, shrubs and herbage will be conducted or under the control of the Director of Parks, Open Space & Golf. The Director or designee is responsible for the opening and closing of graves, crypts and niches, and the disinterment or removal of remains.

RIGHT TO REMOVE UNAUTHORIZED ALTERATIONS

The City reserves the right to remove alterations or non-conforming memorial markers without notification from any burial site in the Cemetery at the expense of the owner or heirs.

RIGHT TO LEVEL MARKERS

The City reserves the right to level flat markers without notification.

RIGHT TO REPLAT, RE-GRADE AND USE PROPERTY

The rights to enlarge, reduce, replat or change the boundaries or grading of the Cemetery or of a section, from time to time, including the right to modify or change the locations of or remove and re-grade roads, drives and or walks, or any part thereof, is hereby expressly reserved. The right to lay, maintain and operate or alter pipelines or gutters for sprinkling systems or drainage is also expressly reserved. Also reserved is the right to use Cemetery property, on which no burial rights are sold, for Cemetery purposes. The City reserves for itself a perpetual right to ingress and egress over plots for the purpose of passage to and from other plots.

RIGHT TO CLOSE ROADWAYS

The Director shall have the right, at any time, to close any road, drive, alley, or walk within the Cemetery heretofore existing or hereafter constructed, and to establish grades.

DISCLAIMER

The City will take reasonable precautions to protect the Cemetery from loss or damage, but the City distinctly disclaims responsibility for loss or damage from causes beyond its control, including but not limited to acts of nature, thieves, vandals, malicious mischief makers, and unavoidable accidents. Owners are advised to check with their homeowners insurance for coverage of damaged or stolen property.

PERSONAL LIABILITY FOR DAMAGES

Any person damaging Cemetery property will be held liable to repair or replace damaged property to its former condition and to the satisfaction of the Director.

PENALTY FOR VIOLATION

The penalty for violating any of the provisions of these Rules and Regulations is set forth in Section 80-39 of the Lafayette Municipal Code.

MEMORIAL WORK IN THE CEMETERY

PROFESSIONAL SERVICES AND RETAIL DEALERS

Engravers, persons or firms who engage in the business of cleaning or installing memorial markers and those connected with established retail dealers, and all other persons or firms must secure permission from the Director before any work in the Cemetery is begun.

Workers employed in placing monuments or other structures or bringing materials into the Cemetery, shall operate as independent contractors and must be under the general supervision of the contractor.

Unless licensed to do so, individuals are prohibited from conducting work in the Cemetery.

Workers employed in work on Cemetery grounds are prohibited from scattering their material or tools over adjoining burial sites or from blocking roadways or walks; or from leaving their material or tools on the grounds longer than is absolutely necessary. They must do as little injury to the ground, trees and shrubs as is possible and must remove all debris and restore the ground to its original condition as specified by the Director.

Damage done to lawns, walks, trees, shrubs, drives or other property by the dealers or contractors or their agents must be repaired by the persons causing the damage. Repair work must be inspected by the Director or his designee and shall meet all established standards as outlined by the Director.

No material, machinery or other thing for the construction of vaults or other structures, or the structures themselves are allowed in the Cemetery unless required for immediate use. They are prohibited between 5:00 p.m. on Friday and 7:00 a.m. Monday morning or on holidays. No work may be done during this period of time. No equipment may be placed on adjacent plots without special permission of the Director. Work shall proceed promptly until the placement of the memorial marker is complete.

While a funeral or an interment service is being conducted nearby, all work of any description must cease.

Approaching the bereaved and soliciting memorial business in the Cemetery is prohibited.

The City has the right to disallow future work by any retail dealer or service provider who violates the rules and regulations of the Cemetery.

RIGHT TO STOP WORK

The City reserves the right for the Director to stop work of any nature if the Director determines that:

- Proper preparations have not been made
- Work is being executed in such a manner as to threaten life or property
- Any reasonable request on the part of the Director has been disregarded
- Work is not being executed in accordance with specifications
- Any person engaged in the work violates the Cemetery Rules and Regulations

APPROVAL OF COMPLETED WORK

Completed work is subject to the approval of the City and, if unsatisfactory, may be ordered to be removed or will be removed by the City at the expense of the heirs.

UNIFORMITY

Uniformity throughout the Cemetery must be maintained in the placement of memorial markers. Any marker that varies substantially in color, texture, material, cut, size or design will not be accepted.

FLAT MEMORIAL MARKERS

- The Coal Creek Memorial Cemetery requires flat markers on all in-ground burials.
- Up to four markers will be permitted on a single grave. The City permits two interments per gravesite. Some families install separate markers relating to an affiliation of the deceased (military, fraternal, or service organization).
- Double-sized markers are allowed on side-by-side graves, no larger than 16”x 60”
- Single markers should be no larger than 16”x 36”. Multiple markers on a single grave should be sized according to the number of markers installed.
- In-ground cemetery vases are allowed. They must be flush with the ground in the collapsed position and installed within the 4’x 9’ burial plot. Two retractable vases may be installed on graves with a double-sized marker.
- Flat memorial markers must be installed on a concrete foundation that is 2” larger than the marker in width and length. The foundation should be no greater than 4” inches in height.
- Installation of markers must be done by professionals according to standards established by the Director.

CRYPT AND NICHE FRONTS

- City Staff will remove and replace the marble fronts on the crypts or niches for funerals or for disinterments.
- In the case of a disinterment, the next of kin will be responsible for the cost of replacing the marble front.
- Engraving is normally done on-site.

INSCRIPTIONS ON MARKERS

The name on each marker must correspond with the name on record in the City Clerk’s Office and no changes may be made except upon request of the property owners and by permission of the City.

LOCAL MEMORIAL AND MONUMENT COMPANIES

Longmont Memorials, Inc.	Norman’s Memorials	Norman’s Memorials
1045 Coffman Street	7805 W. 44 th Avenue	106 S. Main
Longmont CO 80501	Wheat Ridge, CO 80033	Brighton CO 80601
303.776.0162	303.442.3425	303.659.4446