

R E C O R D O F P R O C E E D I N G S
CITY OF LAFAYETTE, COLORADO

Lafayette Open Space Advisory Meeting
September 2, 2021

“Draft Minutes”

I. OPENING OF REGULARLY SCHEDULED MEETING

Call to Order

The September meeting of LOSAC was called to order at 6:01pm. The meeting was conducted via electronic participation due to the presence of coronavirus disease 2019 (COVID-19) in Colorado and subsequent Safer at Home Executive Order from Governor Jared Polis.

Roll Call

Those in attendance from LOSAC were Committee Chair Dave Belin, Committee Vice Chair Lynn Riedel, and Committee Members Josh Kuhn, Tim Shafer, and Allison Hamm.

City participants included Councilor Stephanie Walton, Planning Board Liaison Joe Smith, Board Liaisons Rob Burdine and Lexie Martinez.

II. APPROVAL OF MINUTES

Committee members would like August meeting minutes to be edited and approved in October.

III. PUBLIC INPUT

No members of the public commented.

IV. AGENDA ITEMS

A. LOSAC Minutes

Rob explained that City boards are using a standard template for minutes (provided electronically to the Committee prior to the meeting) and provided recommended practices for LOSAC. Rob asked for the minutes to be submitted to staff in a timely manner - preferably within three business days after a meeting. He will check with other staff to verify this expectation. Rob suggested that each LOSAC member take minutes twice a year. Committee members discussed how best to assign this task. Committee members discussed having members sign up for two months per year (rather than an assignment from staff), researching note taking skills, adding potential future topics for discussion to the new template, and recording who took minutes. Suggestions also included receiving draft minutes and agendas earlier and tape-recording executive sessions so that an absent member can listen later.

Joe provided links to City Council protocols and LOSAC details in City Code:

<https://www.lafayetteco.gov/DocumentCenter/View/425/Residents-Guide-to-City-Council-Meetings?bidId=>

<https://www.lafayetteco.gov/DocumentCenter/View/15007/LOSAC---Establishing-Document?bidId=>

B. Celebrating Migratory Birds - September 19

Rob presented information about Migratory Bird Day (Environment for the Americas). This is an annual event at Waneka Lake and is part of maintaining Bird City status. The event will be on Sunday, 9/19 in afternoon (1 - 3pm) with 12 exhibitors. Staff needs help greeting the public and assisting volunteers at the Open Space booth. Members are to let Rob know if they can attend and should meet at the Open Space booth at noon. There will also be a Saturday event in morning at Waneka.

C. 104th Street Trail Project

Rob provided an update on the 104th St Trail which is in the planning stages and will provide a link from Empire Rd to Stearns Lake. This is an important link for the partner communities and for regional connections. There is a multi-agency IGA for the project. A potential funding shortfall of over a million dollars will be shared by Louisville, Lafayette, and Boulder County. Partners are finishing a design proposal and will request additional funding for construction due to the rising costs of material and labor. Grants will be pursued to complete the project. Mayor Pro tem Walton provided information about potential grants.

D. Staff Report (Rob)

- Outdoor Classroom construction continues, and Rob expects a November completion. Trails remain open during construction. Lexie is making wayfinding signs and will update website with information on accessing during construction. Mayor pro tem Walton suggests engaging with skate park users to create ownership.
- Horizon underpass - met with engineers (Otak) and they haven't been able to find a way to use the underpass for the trail. An at-grade crossing will be necessary. Otak (Mile High Flood Control District) will present to LOSAC in November. Mayor pro tem Walton mentions the nexus of this kind of project with the Multi-modal Transportation Plan.
- Waneka Farm - Student volunteers from Dawson School helped revitalize chicken coop. Peak to Peak School helped with general clean up. New crusher fines have been spread on the drive. Rob will continue to try to set up a joint field trip for the Historic Preservation Board and LOSAC.
- Comprehensive Plan - A presentation is for eight City committees is on Sept 20 and will likely be online. LOSAC members will receive a questionnaire ahead of time. Rob will keep us informed. Staff is appreciative of LOSAC's contributions in general and comp plan involvement in particular.
- Mayhoffer Plan - Oct 21 special LOSAC meeting will include a presentation of the final draft plan and LOSAC will be asked to approve.

E. Member Updates

- Lynn - Comp Plan open house was held this evening. Suggestion to develop an online information packet for LOSAC members and staff including Lafayette OS program history and key information (property profiles, by-laws, minutes standards, etc.). Asked if we could arrange to meet with Lexie, and she let members know that that would be okay.
- Dave - has been in touch with Erie Open Space chair about potential focus on preserving Powers Marsh north of Hwy 7. City Council will be discussing the Thorne

item next week, Thursday 9/9. Can email, call in or provide comments in person. Open Space staff and Thorne staff will present. The memo requests a recommendation for staff to negotiate with Thorne.

- Mayor pro tem Walton updates - Covid protocols may change. City Hall open for limited hours. Four openings on City Council in the upcoming election. The Republic compost give away is Sept 11 9-1, and the Brewfest is same day. Urges LOSAC to provide input as the Multimodal Transportation Plan is developed (<https://lafayette-listens.com/multimodal-transportation-plan>) and to stay updated on other in-progress plans such as the Comprehensive Plan. She provided the link to the council's next meeting (9/9); minutes are on page 51; the Thorne item is on the agenda. <https://www.lafayetteco.gov/ArchiveCenter/ViewFile/Item/4902> September meetings are on Thursdays this month -- 9/9 and 9/23 at 5:30pm at City Hall. (A call in during public input is available, as well as an email option.)
- Tim - City of Boulder is putting on a webinar series - "Forum on Economy, Climate and Community" <https://bouldercolorado.gov/projects/boulder-forum-economy-climate-and-community>
- Joe - attended the Comp Plan open house before the LOSAC meeting and observed good public engagement. Planning Commission (PC): 9/8 workshop on Multi Model Transportation Plan development; 9/22 Oil & Gas review. Medtronics has requested a height increase, and Joe wondered if that affects land dedication (increased sq footage). Rob said that land dedication is not affected if the development footprint is not increased. Joe explained that he must recuse himself from LOSAC discussions that include details of a planning project that hasn't been discussed/reviewed yet by PC.
- Allison - Asked about the potential Open Space Day in early October. Rob will update when he has more information; committee is okay with changing date to later in the fall.

F. Items for future discussion and follow-up

- Follow up on minutes discussion - when are minutes due after a meeting?
- Keep LOSAC updated on Comp Plan meeting for boards and committees (9/20)
- Open Space Day - LOSAC okay with moving to later in the fall
- Prep for Mayhoffer meeting
- MMT plan presentation to LOSAC - possibly later in fall

V. ADJOURN

The meeting was adjourned at 7:48pm. Dave Belin moved to adjourn and Allison Hamm seconded.

CITY OF LAFAYETTE, COLORADO

ATTEST

[Name of Board]

[Name], Chair

[Name], Staff Liaison

The minutes herein are a summary of the business conducted at this meeting, not a verbatim transcript. Only the actions taken and the text appearing in quotation marks are verbatim.