

**RECORD OF PROCEEDINGS
CITY OF LAFAYETTE, COLORADO**

**Waste Reduction Advisory Committee Meeting
July 1, 2021**

I. OPENING OF REGULARLY SCHEDULED MEETING

Call to Order

The July 1, 2021 meeting of the Lafayette Waste Reduction Advisory Committee was called to order at 6:36pm. The meeting was conducted via electronic participation due to the presence of coronavirus disease 2019 (COVID-19) in Colorado and subsequent Safer at Home Executive Order from Governor Jared Polis.

Roll Call

Those in attendance from WRAC Committee Members were Committee Chair Matt LeBeau and Committee Members Adam Gianola, Kathy Wertz, and Rebecca Tyer.

Absent: Committee Member Jennifer Dingman, Jeff Koppel, and David Fridland.

City participant included Board Liaison Elizabeth Szorad and City Council Liaison Tonya Briggs.

II. APPROVAL OF MINUTES

A motion was made by Adam Gianola and seconded by Rebecca Tyer to approve the minutes with changes from the June 3, 2021 WRAC meeting. A roll call vote was taken, and the motion passed unanimously.

III. PUBLIC INPUT

None

IV. AGENDA ITEMS

A. Staff Updates

a. Boulder County Grant:

PACE: PACE has hired a fellow for Lafayette – 20 hours per week to focus on small, and minority owned businesses. Meeting with Le Beau and Tom Hardie (LESAC) next week to finalize additional incentives. Le Beau and Szorad to meet with the Fellow on July 12. Le Beau discussed the hiring process from PACE side.

Greenhouse Gas Inventory: Will move forward with a GHG inventory using 2019 data. Hoping to sign contract by August.

Neighborhood Sustainability Program Exploration: Szorad developed a job description for a Sustainability Intern to conduct the research and feasibility study for a Neighborhood Sustainability Program. No timeline for when the job will be able for interested individuals to apply.

- b. PAYT Updates: Szorad is negotiating a contract extension with Republic to include updates to outreach and education, bin delivery and rates. Tyer asked when contract ends, Szorad confirmed September 30. Szorad is working on putting together the comprehensive RFP – will involve increase in outreach and education. Le Beau is interested in data reporting for new RFP. Szorad will request support from WRAC once RFP is in final draft. Szorad is finalizing license application for solid waste haulers. Szorad plans to present to Council August 17 on contract extension and licensing application. Application will be electronic to reduce paper waste. Community Compost Giveaway Event will be hosted on September 11. Republic will communicate with residents with event details in Fall Newsletter – potential for a postcard.
- c. Mini-Grant: Szorad applied for the Waste Diversion Mini Grant to enhance the City's website to have a waste diversion guide and game in both English and Spanish to enhance outreach and education. This would allow for a centralized and local location for individuals to find information.
- d. Front Range Diversion Grant: Szorad and Dingman are working together on the grant details with Eco-Cycle. Due July 13.

B. Council Liaison Update:

- a. Briggs spoke to Mayor Harkins and City Administrator about putting together a transportation committee. Once the community survey data is analyzed, the plan is to create a transportation committee. Briggs requested that committee members complete the transportation survey if they have not done so already.
- b. Ballot survey responses will be evaluated on Tuesday by Council.
- c. Still working on the Comprehensive Plan.

C. Other Business

- a. WRAC Retreat: Le Beau and Szorad worked on an agenda to work on goals and committee members to have a focus on specific projects for the upcoming year to keep getting engaged. Le Beau provided the example of reducing food waste and if we wanted to continue this. Needed to reschedule the retreat due to absence – Le Beau requested dates available from committee. Tyer mentioned the difficulty of scheduling the retreat during the summer because of personal schedules. Szorad mentioned the need to refocus and strategize on advising Council, the sooner the better to provide some direction. Gianola suggested a weekend in late August. Szorad suggested Saturday morning August 28 from 9 to 11am. Wertz also suggested Saturday July 11.
 - a. Rebecca Tyer motioned for the WRAC retreat to be August 28 from 9am-11am seconded by Le Beau. A roll call vote was taken, and the motion passed unanimously.
- b. Green Business Update: Le Beau updated WRAC that \$10,000 from the BoCo grant can be added to existing PACE incentives or something else to support the Green Business Program. Le Beau, Szorad and Tom Hardie (LESAC) will be discussing what the options are for the remaining grant funds in the hopes to increase participation in the Green Business Program. PACE is running a small business equity program that Lafayette businesses can take advantage of.

- c. New Legislation: Szorad brought attention to new legislation. On June 8, Colorado passed the most comprehensive plastic reduction legislation in state history – Plastic Pollution Reduction Act. With this, a statewide ban on Styrofoam containers and single-use plastic bags and a small fee on paper bags. Small businesses are excluded on the plastic bag ban. Gianola added that local governments now can ban other plastics with this new legislation. At the Governors desk for signature and would not be effective for 90 days after the legislative period. Gianola provided the example of banning plastic straws. Le Beau requested some guidance from Briggs on what type of policies Council would be interested in hearing during the retreat. Szorad to connect with Briggs on agenda of WRAC Committee.
- d. Bylaws: Szorad explained that per Ordinance WRAC has seven voting members and two alternate members. Bylaws currently state that seven voting members and five alternate members. Gianola stated that he cannot find the Ordinance in City Code of Ordinances. Szorad to confirm with City Clerk that there is an Ordinance in place.
- e. WRAC Membership: Wertz rescinds the motion on June 3, 2021 to become a regular member. Wertz stated that she wanted to let the Committee know she will remain an alternate member and this will be her last term on WRAC.
- f. Lost and Found: Art with Found Objects: Szorad and Le Beau organizing Sustainability Presentation for September 16, 7pm-8pm. Potential location of the presentation will be the Library.
- g. PAYT – Gianola minimum penalty fee will be minimum service requirements from city program per ordinance, acts as a double charge. Le Beau mentioned that his HOA did vote to go into the City program.

V. ADJOURN

The meeting was adjourned at 8:15pm.

ATTEST

CITY OF LAFAYETTE, COLORADO

Elizabeth Szorad, Staff Liaison

WRAC
Matt LeBeau, Chair

The minutes herein are a summary of the business conducted at this meeting, not a verbatim transcript. Only the actions taken and the text appearing in quotation marks are verbatim.